



MEETING PROFESSIONALS INTERNATIONAL

Send membership application with payment to: Meeting Professionals International 3030 LBJ Freeway Suite 1700 Dallas, TX 75234-2759 Tel 972-702-3000 Fax 972-702-3065 www.mpiweb.org

Membership Application

NOTE: THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY, SIGNED, DATED AND SUBMITTED WITH PAYMENT PRIOR TO CONSIDERATION. SUPPLIER APPLICANTS MUST JOIN WITH A NEW PLANNER MEMBER.

(Please Print or Type) Mr. Ms. Mrs. Dr.

First Name Middle Name Last Name

Job Title CMP CAE CHME CMM CHSP CHA CEM CCE OTHER

Organization Name

For MPI Use Only Member ID Initials Date

Title Category

- Executive (President/Owner, COO/CIO) Sr. Management Middle Management (Meeting Planner) Professional Staff (Acct. Exec, Project Mgr., Specialist) Support Staff Student (please use student application) Faculty (please use faculty application)

Preferred Address: (please check one) Home Company

Street Address

Suite/Apt# or PO Box (Note: UPS will not deliver to a PO Box)

City or Town State/Province

ZIP/Postal Code Country

Telephone (Day Time)

Evening Telephone

Fax

Internet e-mail address (which will appear in the MPI Online Membership Directory)

Website address

MEMBERSHIP CATEGORY YOU REPRESENT: (check only one)

- a) Corporate Meeting Professional - a person who is solely employed by a corporation to plan and/or oversee the strategic and financial management and/or logistics of that corporation's meetings. b) Association/Non-Profit Meeting Professional - a person who is solely employed by an association or not-for-profit organization to plan and/or oversee the strategic and financial management and/or logistics of that organization's meetings. c) Government Meeting Professional - a person who is employed by a government agency or public university to plan and/or oversee the strategic and financial management and/or logistics of that government's meetings. d) Supplier Meeting Professional - a person who provides and/or sells products and services to the meetings industry. e) Meeting Management Professional\* - a person who is a sole proprietor of, or is employed or engaged by, a meeting management company.

CHAPTER AFFILIATION

MPI membership entitles you to affiliation with a local chapter. Chapter assignment is determined by geographical region unless otherwise requested.

I prefer to be assigned to Chapter.

How did you hear about MPI? Were you ever a member of MPI?

Name of Member that recruited you

If joining with Supplier Meeting Professional, please provide the Supplier's name

Please provide the name of the planner that is joining MPI with you

DUES

MEMBERSHIP IN MPI BELONGS TO THE INDIVIDUAL SUPPLIER OR PLANNER WHO ORIGINALLY JOINS THE ASSOCIATION, RATHER THAN THE EMPLOYING ORGANIZATION.

MPI will offer a trial six-month "limited membership" to an employer who loses membership representation in MPI due to a member employee leaving their organization.

Member dues are nonrefundable and are due annually on the anniversary date of acceptance. Dues quoted are effective July 1, 2004 and are subject to change.

USD\$375 and CDN\$425 (Includes US\$50 admission fee) Meeting Professional or Supplier membership. Dues are generally tax-deductible as an ordinary and necessary business expense.

\*Voluntary Contribution to support the work of the MPI Foundation. \*May be tax-deductible as a charitable contribution \$35 US \$50 US \$100 US \$35 CDN \$70 CDN \$140 CDN

Payment Information

- Check Enclosed MasterCard American Express VISA Diners Club Discover

Name on Card

Card No.

Expiration Date:

\* All credit card transactions are processed in U.S. dollars and are subject to the current exchange rates.

Total Amount Enclosed

IMPORTANT! Please complete the Membership Profile information on the following page. The information helps assist MPI in developing new, improved services and direction for innovative programming.

**NOTE: THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY, SIGNED, DATED AND SUBMITTED WITH PAYMENT PRIOR TO CONSIDERATION. SUPPLIER APPLICANTS MUST JOIN WITH A NEW PLANNER MEMBER.**

**PLANNER ONLY**

Planner membership shall be available to those individuals primarily engaged in planning and managing meeting. Planner applicants may join MPI without a Supplier.

**1. PRIMARY INDUSTRY OF YOUR ORGANIZATION**

Please Note: "Other" selection results in "Miscellaneous" listings in MPI Directory.

- a) **Professional Business Services**
  - Accounts, Banking, Financial Investments
  - Advertising/Public Relations
  - Business mng/Business proc Impconsul
  - Engineering
  - Human Resources
  - Insurance
  - Legal
  - Marketing
  - Meeting Consultation
  - Photography
  - Printing
  - Procurement
  - Real Estate
  - Research
  - Safety/Security
  - Speakers
- b) **Consumer Goods and Retail Trade**
  - All other retailers
  - Apparel
  - Beauty Care
  - Giftware
  - Hardware
  - Home-based Distributors
  - House wares
  - Jewelry
  - Leather Goods
  - Lighting
  - Office Equipment/Supplies
- c) **Sports, Entertainment, Arts**
  - Amusement
  - Country & City Clubs
  - Culture
  - Entertainment Venues
  - Museums
  - Music
  - Recreational: Hobbies & Vehicles
- d) **Food & Beverage Products**
  - Food & Beverage Products or Services
  - Food Processing or Distribution
  - Franchises
  - Restaurants
- e) **Travel & Hospitality**  
*(may be independent of meetings)*
  - Conference Venues
  - Cruises
  - Destination Management Services
  - Hotels, Resorts, Inns
  - Incentive Houses
  - Tour Operations
  - Tourism
  - Travel Agents & Services
- f) **Government, Public Service/Union**
  - Fire
  - Government Regulated Services
  - Law Enforcement
  - Libraries
  - Military
  - Union
  - Utilities
- g) **Association/Society/Nonprofit**
  - Association Management Firms
  - Chambers of Commerce
  - Convention Bureaus
  - Clubs
  - Donation-supported Groups
  - Foundations
  - Membership Organizations
  - Professional Associations
  - Religious
  - Trade Associations
- h) **Education**
  - Certification Programs
  - Continuing Education
  - Industry Standards
  - Learning Centers
  - Training Programs
  - University/College
- i) **Building Construction Home Repair**
  - Building/Construction
  - Electrical
  - Home Supplies, Home Furnishings
  - Housing
  - Interior Design
  - Landscape Garden Supply
  - Manufacturing
  - Plant Engineering & Operations
  - Plumbing
  - Stores/Store Fittings
- j) **Industrial/Heavy Machinery & Finished Business Inputs/Outputs**
  - Air Conditioning
  - Chemical
  - Coatings Technology
  - Heating & Refrigeration
  - Manufacturing
  - Metal Working
  - Packing
  - Plastics
  - Robotics
  - Sanitation
  - Waste Management
- k) **Communications & Information Technology**
  - Cable
  - Communication Services & Devices
  - Computers & Computer Appliances
  - Consulting
  - Electrical & Electronics
  - Online Networks & Services
  - Publishing
  - Radio
  - Research
  - Sales
  - Satellite
  - Software/Hardware Development
  - Television
  - Telecommunications & Telephones
- l) **Medical & Healthcare**
  - Biotechnology
  - Dental
  - Healthcare
  - Hospitals/Medical Centers
  - Industrial Equipment & Services
  - Medical Data
  - Medicine
  - Nursing
  - Pharmaceuticals
  - Veterinary

- m) **Raw Materials & Science**
  - Agriculture/Farming
  - Biology
  - Chemical
  - Energy
  - Floriculture
  - Forest Products
  - Geological
  - Glass
  - Horticulture
  - Life & Ocean Science and Equipment
  - Mining
  - Other Services
  - Paper
  - Petroleum/Oil/Natural Gas
  - Plastics
  - Paint
  - Pollution Control
  - Steel
  - Textiles
  - Water
- n) **Transportation**
  - Aerospace
  - Aviation
  - Automotive
  - Bus
  - Logistics
  - Manufacturing
  - Mass Transportation
  - Physical Distribution
  - Railroads
  - Trucking
- o) **Meetings & Events**
  - Audio Visual
  - Conference Services
  - Consulting
  - Meeting Planning
  - Productions
  - Registration
  - Research
  - Site Selection
  - Software
  - Speakers
  - Tradeshows
  - Third Party Contracting
  - Other\_\_\_\_\_

**2. BEST DESCRIBES YOUR ROLE**

- a) Meeting Planner
- b) Management or Executive overseeing a meetings function (but spends little or no time actually planning)
- c) Other professional with planning responsibilities (administrative assistant, marketing representative)
- d) Sales/Marketing
- e) Professional with no planning responsibilities (procurement professional, marketing representative)
- z) Other\_\_\_\_\_

**3. TOTAL NUMBER OF MEETINGS PLANNED PER YEAR \_\_\_\_\_**

**4. YOUR TOTAL ANNUAL MEETING BUDGET IN U.S. DOLLARS \_\_\_\_\_**

**5. MEETING DEPARTMENT STAFF SIZE (check only one)**

- a) 1-5
- b) 6-10
- c) 11-25
- d) 26-50
- e) 51+
- z) Other\_\_\_\_\_

**6. LARGEST MEETING PLANNED \_\_\_\_\_**

**7. SMALLEST MEETING PLANNED \_\_\_\_\_**

**8. LOCATIONS YOU WILL USE FOR FUTURE MEETINGS (check all that apply)**

**UNITED STATES**

- a) Hawaii
- b) Alaska
- c) Puerto Rico/Virgin Islands
- d) Northeast
- e) Southeast
- f) Midwest
- g) Northwest
- h) Southwest (incl. Texas)
- i) West Coast (incl. Nevada)
- j) Mountain

**OUTSIDE THE UNITED STATES**

- k) Canada
- l) Bermuda/Caribbean/West Indies
- m) Mexico
- n) Central/South America
- o) Germany
- p) Africa
- q) Middle East
- r) Asia (incl. China, India)
- s) Japan
- t) Australia
- u) New Zealand
- v) Russia
- 1) U.K./Ireland
- 2) Italy
- 3) France
- 4) Spain/Portugal
- 5) Scandinavia
- 6) Belgium/The Netherlands/Luxembourg
- 7) East European Countries
- 8) Other European Countries

**8. TYPES OF FACILITIES USED (check all that apply)**

- a) Suburban Hotel
- b) Downtown
- c) Airport Hotel
- d) Resort
- e) Conference Center
- f) Convention Facility
- g) University Campus

**9. PERCENTAGE OF TIME SPENT PLANNING MEETINGS \_\_\_\_\_%**

**10. NUMBER OF YEARS PLANNING MEETINGS \_\_\_\_\_ years**

**11. WHO DO YOU REPORT TO?**

- a) Procurement
- b) Executive Management
- c) Officer of the Company
- d) Corporate Travel
- e) Other

**12. TYPES OF MEETINGS PLANNED (check all that apply)**

Supplier Membership shall be available to those individuals primarily engaged in

- a) Annual Convention
- b) Sales
- c) Management
- d) Board of Directors
- e) Training
- f) Incentive
- g) Trade Show
- h) Symposium/Seminars
- i) Educational

**SUPPLIER ONLY**

supplying goods and services to the meeting industry. According to International Policy a Supplier applicant must join with a new Planner member.

**1. TYPE OF ORGANIZATION YOU REPRESENT** (check only one)

Please Note: "Other" selection results in "Miscellaneous" listings in MPI Directory.

- |  |  |
|--|--|
| <input type="checkbox"/> a) Corporation/Company          | <input type="checkbox"/> f) University/Education |
| <input type="checkbox"/> b) Independent Planner/PCO      | <input type="checkbox"/> g) Government           |
| <input type="checkbox"/> c) Consultant                   | <input type="checkbox"/> h) Nonprofit            |
| <input type="checkbox"/> d) Multi-Management Company     | <input type="checkbox"/> z) Other _____          |
| <input type="checkbox"/> e) Hospital/Medical Institution |  |

**2. BEST DESCRIBES YOUR ROLE**

- |   |   |
|---|---|
| <input type="checkbox"/> a) Meeting Planner   | <input type="checkbox"/> d) Sales/Marketing   |
| <input type="checkbox"/> b) Management or Executive overseeing a meetings function (but spends little or no time actually planning) | <input type="checkbox"/> e) Professional with no planning responsibilities (procurement professional, marketing representative) |
| <input type="checkbox"/> c) Other professional with planning responsibilities (administrative assistant, marketing representative)  | <input type="checkbox"/> z) Other _____   |

**3. PRIMARY SERVICE OF YOUR ORGANIZATION** (check only one)

- |  |  |
|--|--|
| <input type="checkbox"/> a) Airline  | <input type="checkbox"/> 1) Tradeshow Services   |
| <input type="checkbox"/> b) Audiovisual Equipment/Programming                    | <input type="checkbox"/> 2) Travel Agency  |
| <input type="checkbox"/> c) Promotional Products                                 | <input type="checkbox"/> 3) University Conference Facility   |
| <input type="checkbox"/> d) Car Rental   | <input type="checkbox"/> 4) Translation/w/Simultaneous Interpretation Services   |
| <input type="checkbox"/> e) Caterer/Restaurant                                   | <input type="checkbox"/> 5) Registration Services  |
| <input type="checkbox"/> f) Computer Hardware/Software                           | <input type="checkbox"/> 6) Photography  |
| <input type="checkbox"/> g) Conference Center                                    | <input type="checkbox"/> 7) Meeting venue or accommodations (hotel, motel or resort - on-site)                                   |
| <input type="checkbox"/> h) Convention Bureau/Tourist Board/ Chamber of Commerce | <input type="checkbox"/> 8) Meeting venue or accommodations (hotel, motel or resort – corporate headquarters)                    |
| <input type="checkbox"/> i) Convention/Civic Center/Exhibit Hall                 | <input type="checkbox"/> 9) Meeting venue or accommodations (meeting venue – conference center, sports venue, tourist)           |
| <input type="checkbox"/> j) Convention Services                                  | <input type="checkbox"/> 10) Destination Representative (convention bureau, tourist board, chamber of commerce)                  |
| <input type="checkbox"/> k) Cruise Line/Yacht Charter                            | <input type="checkbox"/> 11) Supplier of on-site meeting products or services (ex. Catering, production, ground transportation)  |
| <input type="checkbox"/> l) Decorating/Exhibit Service                           | <input type="checkbox"/> 12) Travel Provider (ex. Travel agencies, airlines, cruise)   |
| <input type="checkbox"/> m) Destination Management/Ground Operator               | <input type="checkbox"/> 13) Independent Planner/PCO/Consultant  |
| <input type="checkbox"/> n) Staging/Lighting/Sound/Production                    | <input type="checkbox"/> 14) A company that provides planning or other meeting services such as site selection or destination... |
| <input type="checkbox"/> o) Entertainment/Entertainment Agent                    | <input type="checkbox"/> 15) Institutional (University, Hospital, etc.)  |
| <input type="checkbox"/> p) Ground Transportation (Bus, Limo, Van, etc.)         | <input type="checkbox"/> 16) Charitable or non-profit, not listed above  |
| <input type="checkbox"/> q) Hotel National/Corporate/Regional Sales              | <input type="checkbox"/> z) Other (Please Specify) _____   |
| <input type="checkbox"/> r) Hotel/Motel/Inn/Resort                               |  |
| <input type="checkbox"/> s) Incentive House                                      |  |
| <input type="checkbox"/> t) Meeting Consultant/Independent Planner/PCO           |  |
| <input type="checkbox"/> u) Meeting Materials (Badges, Folios, etc.)             |  |
| <input type="checkbox"/> v) Publication  |  |
| <input type="checkbox"/> w) Recreational/Sports Facility                         |  |
| <input type="checkbox"/> x) Speakers Bureau/Speakers                             |  |
| <input type="checkbox"/> y) Teleconferencing/Videoconferencing                   |  |
| <input type="checkbox"/> Ø) Tourist Attraction                                   |  |

**4. PRIMARY LOCATION OF YOUR COMPANY'S SERVICES** (check all that apply)*UNITED STATES*

- |  |   |
|--|---|
| <input type="checkbox"/> a) Hawaii                     | <input type="checkbox"/> f) Midwest                   |
| <input type="checkbox"/> b) Alaska                     | <input type="checkbox"/> g) Northwest                 |
| <input type="checkbox"/> c) Puerto Rico/Virgin Islands | <input type="checkbox"/> h) Southwest (incl. Texas)   |
| <input type="checkbox"/> d) Northeast                  | <input type="checkbox"/> i) West Coast (incl. Nevada) |
| <input type="checkbox"/> e) Southeast                  | <input type="checkbox"/> j) Mountain                  |

*OUTSIDE THE UNITED STATES*

- |   |  |
|---|--|
| <input type="checkbox"/> k) Canada                        | <input type="checkbox"/> u) New Zealand                        |
| <input type="checkbox"/> l) Bermuda/Caribbean/West Indies | <input type="checkbox"/> v) Russia                             |
| <input type="checkbox"/> m) Mexico                        | <input type="checkbox"/> 1) U.K./Ireland                       |
| <input type="checkbox"/> n) Central/South America         | <input type="checkbox"/> 2) Italy                              |
| <input type="checkbox"/> o) Germany                       | <input type="checkbox"/> 3) France                             |
| <input type="checkbox"/> p) Africa                        | <input type="checkbox"/> 4) Spain/Portugal                     |
| <input type="checkbox"/> q) Middle East                   | <input type="checkbox"/> 5) Scandinavia                        |
| <input type="checkbox"/> r) Asia (incl. China, India)     | <input type="checkbox"/> 6) Belgium/The Netherlands/Luxembourg |
| <input type="checkbox"/> s) Japan                         | <input type="checkbox"/> 7) East European Countries            |
| <input type="checkbox"/> t) Australia                     | <input type="checkbox"/> 8) Other European Countries           |

**5. NUMBER OF YEARS IN THE MEETINGS INDUSTRY** \_\_\_\_\_ years**Marketing Preferences**

- Exclude entirely from MPI's Online Membership Directory
- Exclude Email address only from MPI's Online Membership Directory
- Exclude from Mailing Label Sales to outside companies
- Exclude from MPI Broadcast faxes
- Exclude from CNN – MPI's bi-weekly electronic newsletter

I wish to have MPI automatically renew my membership and charge the card

**ACKNOWLEDGEMENT**

In consideration of MPI accepting this application, I agree that:

All information provided in this application is complete and correct to the best of my knowledge and belief and if additional information is needed, I will supply it. I shall conduct my activities in accordance with the Bylaws, Policies and Procedures, and Principles of Professionalism of MPI as are now or amended in the future.

I waive and release all claims, demands and actions that I now or may in the future have against MPI, its officers, directors, members, agents, employees and chapters for any act or omission, in granting or denying membership in MPI or in censoring, suspending, expelling, or terminating my membership in MPI.

If I am using a credit card, I authorize MPI to process such request in accordance with the appropriate credit card rules and regulations governing it.

Signature Required \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_